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## **Recommended Pool Maintenance Checklist**

## Daily

- $\circ$   $\quad$  Check the area for broken equipment or vandalism.
- Ensure that you can see the main drain clearly.
- Check for stains or algae on the pool floor.
- Visually inspect inlet and outlet covers.
- Look for any other potential problems.
- $\circ$  ~ Use a skimmer net to remove leaves or debris floating on the surface.
- Check that the water level is high enough for proper automatic skimming.
- Empty and clean the skimmer baskets or gutters.
- Record the chemical readings, along with water temperature and clarity.
- Automated chemical controller:
  - Check and record readings.
  - Make sure disinfectant and pH dosing systems are functioning properly
  - Check the amount of chemicals available in feeders or the supply to metering pumps.
- Adjust chemical and/or temperature levels as needed.
- Record pump pressure and vacuum gauge readings.
- Check and record the flow meter reading.
- Clean the hair and lint strainer, if necessary.
- Check that the valves in the pool circulation system are in the proper position.
- Check and record filter pressure readings and backwash, if necessary.
- Vacuum the pool, if needed.
  - Check the filter pressure gauges after vacuuming and backwash, if needed.
  - Check the deck for broken tiles or standing pools of water.
- Remove any debris that restricts drainage.
- Check slides or play features for broken stairs, loose fittings, or obvious hazards.
- Put deck furniture in place and hose or wipe down, if needed.
- Make sure safety equipment is in place.
- Check waste containers, empty waste if needed, and place new liner bags.
- Clean the changing rooms.
  - Disinfect benches, toilets, sinks, showers, countertops, and fixtures.
  - Check that there is ample soap and toilet paper.
- Pick up any trash, debris, or misplaced items.
- Check diving boards, ladders, slides, and similar items for loose bolts, missing pieces, damage, or hazards.
- Clean the filtration and pump room and any other areas of the facility.
- Check that fencing is secure and that self-closing gates (or doors) and latches work properly.

## Weekly

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- Scrub off the scum line.
- Spray down or pressure wash and disinfect the surrounding deck.
- o Clean chemical feeders, metering pumps, tubing, and injection sites
- Clean any automated controller sensor probes.

## As needed

- Breakpoint chlorinate (shock) the pool, if needed.
- $\circ$   $\quad$  Backwash the filter or clean the filter medium, if needed.
- Lubricate pool circulation pump(s).
- o Service pool heaters, generators, HVAC units, and other mechanical equipment.
- Inspect the sand in any sand filters.