

# Access & Functional Needs Coalition Meeting

## Southwest Utah Public Health Dept – St George

5 December 2018 10:00 A.M.

### Minutes

Welcome and Introductions: Kirsten Miner – Access and Functional Needs Advocate, SWUPHD  
Introducing members on the phone and around the room. Those attending in person:  
Kirsten Miner-SWUPHD AFN Advocate, Steven Rossberg-SWUPHD, Suz Roam-SWUPHD MRC  
Coordinator, Jason Whipple-WashCo EM, Jodi West-211 Utah, etc

Coalition members on the phone:

Paulette Valentine-SWUPHD EPR Div Dir, Rich Nielsen-ICSD, Rick Cobia-DSPD, Angela Lang-DEM, etc

**2-1-1 App for Smart Phones:** Jodi West – Southern Utah Community Liaison for United Way Utah. Jodi presented her information about 211 Utah. She gave instructions for the website ‘211utah.org’ and the app ‘211utah’. They have access to translation services. Her business card and information brochures are available at the back table. 211utah has 2743 agencies with 9,474 services available. They are a referral agency.

Paulette interjected: Please remember that being registered on the 211 registry helps Emergency Managers to pinpoint where AFN clients are in an emergency. Possibly get an idea of where to get power back up sooner. It does not mean that someone is going to come and rescue you. You need to have your own plan in place, and exercise (practice) your plan.

**Resiliency Surveys:** Paulette Valentine – Dir of Emergency Preparedness & Response, SWUPHD  
Paulette receives a lot of information from other meetings about how many people in our region have AFN. We wanted to get a number closer to reality so the coalition can purchase items and help provide assistance to those in need. She has created a survey that we can have you send out to your clients to get that better understanding of what is needed.

There are two different surveys. One for you to send out to your clients, and one for you to fill out and see where you are in your business plan. This is going to be specific to our region. Please do not send it out to your counterparts from other parts of the state.

You provide services to those in need. Do you have a good communication plan? Have you practiced it? Do your clients understand the plan? Do you have transportation for them?

**National Risk Index:** Steven Rossberg – Regional Medical Surge Coordinator for SWUPHD  
Steve showed the FEMA AFN website information. There are many tabs that you can check to see specific information. National Risk Index? It comes from U.S. Census Bureau through the American Community Survey (ACS) in 2015.

**emPOWER Data:** Steven Rossberg also showed a chart of electricity-dependent Medicare beneficiaries in each county. It is displayed by Zip Code.

**Emergency Planning Progress:** Kirsten Miner – Access and Functional Needs Advocate, SWUPHD

We need to review our plans and update as needed. Do any of you have plans that have been updated or made plans? Kirsten will start to ask you as coalition members to share your emergency plan to help others in creating/updating their plans.

**Reports on Exercises:** Paulette Valentine – Dir of Emergency Preparedness & Response, SWUPHD  
Flu Shoot Out is a great way for us to vaccinate many community members quickly. I got a call from John Hopkins and will give an interview soon. We had good response from our partners.

**Incident Command Structure:** Steven Rossberg – Regional Medical Surge Coordinator for SWUPHD  
We ran out of time and will review this at our next meeting.

**Approve AFN Plan:** Kirsten Miner – Access and Functional Needs Advocate, SWUPHD  
Hopefully, you all received a copy of the plan in your email and reviewed it. There is a section showing what the SWUPHD will do. Another section showing what the AFN Coalition leaders will do and a section of what AFN Coalition members will do.

Once it is finalized, we would appreciate you using this information as you work with your clients. We would be happy to give you suggestions to help you and them prepare plans. This is not a set plan. It can be revised and reapproved as we go along.

We are also working on an electronic inventory system that will assist us in keeping track of coalition items that will be purchased with coalition grant funds and are available to be shared in emergencies.

Mike Miller made a motion to accept the AFN Emergency Plan. Stacy Holt seconded the motion. Motion passed unanimously.

**Inventory:** Steven Rossberg – Regional Medical Surge Coordinator for SWUPHD  
There are a few items that we currently have here at the HD that we could put in the AFN Coalition inventory; wheelchairs, crutches, tents, cots, generator, masks, propane heaters, gloves that can be used for AFN in an emergency. Could we add adult and child diapers to the list? What Items Can We Stockpile to Help Your People?

We didn't have any time to ask: Questions for AFN Coalition? Or What Can Public Health Do for You? You can always reach out to me and ask, or better yet, bring them up at the next meeting so we can all share in the ideas and questions from others. Let's help build this coalition to benefit all of us together.

**Next Meeting: 6 March 2019**